**Staff Development Centre**

**University of Jaffna, Sri Lanka**

**APPLICATION FOR INDUCTION PROGRAMME FOR PROBATIONARY STAFF-2022**

**Section A: For all participants**

|  |  |  |
| --- | --- | --- |
| 1. | Title of the programme | : Induction Programme for Probationary Staff-2022 |
| 2. | Programme code | : IP/2022 |
| 3. | Full Name (Prof./Dr./Mr./Ms.) | : |
| 4. | Designation | : |
| 5. | Department/Unit | : |
| 6. | Name of the Institution | : |
| 7. | E-mail address | : |
| 8. | Mobile/land phone no. | : |
|  | ---------------------------------- |  ------------------------------------------------------- |
|  | Signature of the applicant | Signature of the Head / Department or Institution |

**Section B**: **For Probationary staff of other Universities/Institutions**

I will follow entire programme (of Rs.33 000.00)

I will follow following modules (select the module by writing the relevant fees against and sum it for total)

|  |  |  |  |
| --- | --- | --- | --- |
| **Module** | **Title** | **Fee(Rs.)** | **Fee(Rs.)** |
|  |  |  |  |
| 1 | Orientation as a University Teacher | 3000.00 |  |
| 2 | Personal Development and Counselling | 3000.00 |  |
| 3 | Teaching and Learning Methods | 4000.00 |  |
| 4 | Assessment and Evaluation | 3000.00 |  |
| 5 | Curriculum Design and Revision | 3000.00 |  |
| 6 | ICT skills in Higher Education | 3000.00 |  |
| 7 | Teaching Practice | 4000.00 |  |
| 8 | Research in Higher Education | 3000.00 |  |
| 9 | University Administrative Procedures | 3000.00 |  |
| 10 | Strategic Planning and Management for Universities | 4000.00 |  |
|  | **Total** |  |  |
|  |  |  |  |

I am hereby annexing the evidence for the payment Rs…………………… for the entire

programme / …………modules as indicated above.

**………………….……………………………..**

**Signature of the applicant**