

Dear Head of Department/Unit/Centre
Kindly circulate this flyer among your laboratory attendants.
Director/SDC



Staff Development Centre

Union Complex, University of Jaffna

Website: www.jfn.ac.lk/sdc

E-mail: sdc@jfn.ac.lk

Announcement

Workshop on Laboratory Maintenance

- Objective**
- To improve & awareness of the procedure on laboratory maintenance
- Contents**
- Laboratory Ethics, discipline and list of duties such as:
 - assisting technical staff for maintaining the equipment and consumable in order
 - keeping the laboratories in proper conditions for practical classes and/or research work
 - knowing the proper laboratory safety
 - keeping the instruments clean and tidy
 - helping the technical staff for practical & building maintenance
 - assisting technical staff to keeping the record & maintenance of inventory
 - helping the technical staff for identification in laboratory
- Resource Persons**
- **Mr.C.Arunagrathan**, Rtd. Chief Technical Officer in Botany
 - **Mr.A.Sivakumaran**, Rtd. Staff Technical Officer in Physics
- Target group**
- Laboratory attendants
- Intended Learning outcomes**
- Participants would be able to understand the Laboratory Ethics, Staff discipline and List of duties at the laboratories
- Registration**
- Please fill and submit the online form (www.jfn.ac.lk/sdc) or register at the office of the Head/Physics before **11.09.2015**
- Venue**
- Laboratories, Department of Physics
(Above office of Dean/Science)
- Date& Time:**
- September 16, 2015 (Wednesday), 8.30 am – 12.30 pm

Director